**CBBC GUIDANCE & SERVICES FOR FOOD AND DRINK COMPANIES**

***GACC (Formerly AQSIQ) REGISTRATION REQUIREMENTS FOR***

***OVERSEAS EXPORTERS***

**Exporter Registration for China**

All overseas food and drink exporters must register online with the General Administration of Customs (GACC). This registration was previously performed by the Chinese Administration for Quality Supervision Inspection and Quarantine (AQSIQ). However since March 2018, AQSIQ was merged into GACC therefore GACC has become responsible for this registration. The process requires each exporter and consolidator to enter the following information on a centralised website:

1. Company information and contact details
2. Relevant product categories (from a selection)\*

*\*For products that require plant registration- namely meat, seafood, and dairy. Exporters will be required to enter the plant number to register. Companies with multiple plants will need to register each plant on the system individually.*

Before the registration, companies will need to create an account at the GACC portal. An email verification code will be required. CBBC can share the link to the portal and guide you through. Once the account has been successfully created, the applicant will receive a unique registration number and passcode. CBBC strongly recommends that companies register directly, and do not leave this process to their importer or distributor.

For exporter registration, GACC has introduced an approval process whereby companies only receive a registration number, however normally companies will receive approval in a straightforward manner. CBBC can assist companies to make checks when this is not the case.

*Please note: You should keep your passcode/PIN confidential as these details will allow you to access your account should you need to edit your data in the future.*

For companies wishing to register directly, the home page of the GACC registration website can be found at <http://ire.customs.gov.cn/> . Should you encounter difficulties when registering, please contact CBBC for support.

**Support from CBBC**

Via our Beijing office, CBBC can guide you through creating an account at GACC portal and register your company with GACC as an exporter. This service is **free** for corporate members of CBBC, however carries a charge of £150.00 (+ VAT) for non-members.

If you would like to commission this service please complete the data (required by GACC) on the attached form and return it alongside the completed payment form to **Antoaneta Becker** (Antoaneta.Becker@cbbc.org).

Please note that we require payment in advance for this service. Payment should be made by credit or debit card. Once payment has been received, and your company details have been listed, we will send you notice of confirmation with your log-in details and password.

If you have any queries please contact **Antoaneta Becker** (Antoaneta.Becker@cbbc.org) or

**Ran Guo** (Ran.Guo@cbbc.org)

**ORDER FORM: Food and Drink Exporter Listing on GACC Website**

 I would like to commission CBBC to register my company on the GACC Website.

|  |  |  |  |
| --- | --- | --- | --- |
| **Title** | **First Name** | **Surname** | **Position** |
|  |  |  |  |

|  |  |
| --- | --- |
| **Company Name:** |  |
| **Address &** **Post Code:**  |  |
|  |
| **Telephone Number:** |  | **Fax Number:**  |  |
| **Mobile Number:** |  |
| **Email Address:** |  |
| **Company Size / No. of Employees:** |  |

**Please highlight relevant product categories below:**

|  |  |
| --- | --- |
| 肉类 Meat | 蛋及制品类 Eggs and egg products |
| 水产及制品类 Aquatic products and preserved aquatic products | 中药材类 Traditional Chinese medicinal materials originating from plants and animals |
| 粮谷及制品类 Grains and grain products | 油脂及油料类 Oil and oil seeds |
| 饮料类 Soft drinks and drinking water | 糖类 Sugar |
| 蔬菜及制品类 Vegetable and vegetable products | 植物性调料类 Processed flavourings originating from plants |
| 干坚果类 Dried fruits and nuts | 其他植物源性食品类 Other food originating from plants |
| 罐头类 Canned foods | 乳制品类 Dairy products |
| 蜂产品类 Products from bees | 酒类 Alcoholic beverages |
| 糕点饼干类 Pastries, biscuits and/or crackers | 蜜饯类 Candied (preserved) fruits |
| 卷烟类 Cigarettes | 茶叶类 Tea |
| 调味品类 Processed flavourings | 其他加工食品类 Other processed foods |
| 特殊食品类 Foods for special dietary uses |  |

**Please note:** For products that require plant registration (meat, dairy, and seafood products), please enter

your plant registration number below. If you have more than one plant, please submit the required information

on a separate form for each plant.

|  |  |
| --- | --- |
| Name of Plant: |  |
| GACC Registration No: |  |

**Payment Information:**

CBBC requires full payment in advance for this service. Once you have submitted your completed form and CBBC has confirmed the receipt of all required information, payment can be made directly by credit or debit card to CBBC’s Finance Department in London. Please call +44 (0) 20 7802 2000 to contact the finance team.

|  |  |  |  |
| --- | --- | --- | --- |
|  **Signature** |  | **Date** |  |