

Director of Trade & Investment Policy and Research

Location: Beijing

The UK's decision to leave the European Union creates an unprecedented opportunity to reshape UK-China trade and investment related policy. At the same time China's continued opening up and reform, including initiatives such as Belt & Road and Made in China 2025, are opening up new areas of opportunity. CBBC is appointing a Director to lead a small, dedicated team seeking a competitive and sustainable outcome both for our members and the wider British business community.

The China-Britain Business Council (CBBC) helps British and Chinese businesses and organisations work together in China, the UK and third markets around the world. With more than 60 years of experience, specialists in 11 UK offices and 15 Chinese locations, and a diverse 1,000-strong membership, we operate alongside the British Chamber of Commerce in China to support companies of all sizes and sectors from multinationals to SMEs.

As the partner of choice for British companies working with China, CBBC delivers a range of events, tailored research and consultative services. We cooperate closely with the Department for International Trade, the Foreign & Commonwealth Office and across government to highlight export opportunities for UK companies and investment opportunities for Chinese organisations.

We are seeking an individual with excellent communication, research and negotiation skills. The successful candidate will be able to demonstrate logical decision-making whilst managing high-level projects.

Key Responsibilities

As Director of Trade & Investment Policy and Research you will be required to lead, develop, and deliver CBBC's strategy in these areas, working closely with our teams across the UK and China and external partners. You will be a strong and effective advocate of CBBC policies with senior stakeholders as well as building and sustaining effective communication amongst office holders.

Specific Requirements

The ideal candidate will have:

- Proven experience in trade policy and strategic development
- Exceptional analytical and writing skills (including bid-writing)
- Experience of undertaking successful collaborative research.
- A track-record in external/public affairs with a well-developed network of government/political contacts in the UK and in China
- A good understanding of UK-China trade and investment issues in the global context
- An excellent understanding of principles and practice of performance management
- Strong written/spoken Mandarin skills

Working for CBBC means working alongside great people, who are recognised for their knowledge and expertise.

Interested candidates are invited to send a letter explaining how your personality and experience meet our requirements together with detailed CV, an indication of your current salary and expected salary to the following email address: hr6@cbbc.org.

We regret that only short listed candidates will be notified and that applicants who fail to provide a covering letter will not be considered. **The closing date for applications is 31 March 2017.**

CBBC is an Equal Opportunities employer and values diversity.